

# **SAMPLE SCOPE AND SEQUENCE FOR BUSINESS EDUCATION CAREER CLUSTERS**

## **ELEMENTARY**

Keyboarding/Computers

## **MIDDLE/JR HIGH**

Keyboarding/Computers  
Exploring Business Careers

## **HIGH SCHOOL**

### **CORE COURSES**

Keyboarding/Computers  
Business Math  
Introduction to Business

### **INFORMATION TECHNOLOGY (11.0103)**

Computer Applications  
Business Technology  
Computer Programming  
Digital Communications  
E-Business  
Graphic Arts/Desktop Publishing  
Multimedia  
Network Administration  
Web Design

### **BUSINESS MANAGEMENT & ADMINISTRATION (52.0101)**

Accounting I/II  
Business Communication  
Business Law  
Business  
Management/Leadership  
Business Technology  
E-Business  
Entrepreneurship  
International Business

### **FINANCE (52.0803)**

Accounting I/II  
Business Communication  
Business Economics  
Banking & Financial Services  
(Personal Finance)\*  
Business Law  
Business Technology  
E-Business  
International Business

Supervised Business Experience

\*Not Eligible for Enhancement Grant